





Activity

Transper of Postal Parcel

Category

Transper of Postal Parcel Transportation Number: 532000

From Private Postal Companies

Approving the future regulatory aspects of the postal sector committee

Communications and Information Technology Commission - Floor (13) Kingdom of Saudi Arabia - Riyadh



0114618331

Steps to Obtain a License to

Provide a Parcel Transfer Service





Requirements and Obligations to Obtain a License



Fill out the application form to obtain a license license data | cancellation | Issuance | renewal | updating



A clear copy of the identity Card of the Authority's representative National identity or resident identity





A copy of a valid commercial register

Provide an operational plan explaining the main office and branches (if any), and all the fixtures, procedures, steps and prices to be performed

Licensee's Obligations



To not sub-contract the provision of courier services.

The service provider shall comply with the requirements set out in the Parcel Transfer Regulations.



Allowing officials to inspect collection point's sites and relevant regulatory procedures.



The weight of the parcel shall not exceed 30 kg.



Licensees must publish all services and prices on the company's website.



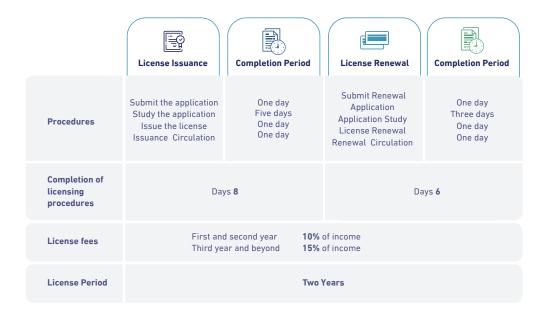
To abide by the relevant regulations requirements related to the provision of this service.



6All documents provided by the licensee are considered as part of the application.

License Issuance and **Renewal Procedures**







Submit the license application.

Steps to Extract License

- Study the application and ensure that it fulfills the requirements.
- Notify the applicant in case of missing documents.
- Notify the applicant in case of acceptance or rejection. Issuance of the license.

Steps to Renew License

Submit renewal application.

Study the application and its fulfillment of the requirements.

Notify the applicant in case of missing documents.

Renewal of the License.

Penalties



In case any of the statements in the license application formy proved to be incorrect, it shall be a forgery of an official documents, the license shall be invalidated and the licensee shall be penalized under the forgerlaw.

In case the licensee violates the conditions and obligations stipulated in these regulations or violates the law or regulations in force in the Kingdom, the regulating authority shall be entitled to impose the following penalties:







Suspension for three months



Subject to one hundred thousand riyals as a fine



Withdrawal of the license

The penalty provided for in the second and third paragraphs may be combined together

Available Services



Contact Address

The application shall be submitted online through the unified (platform for business sector services (Meras

https://meras.gov.sa